



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall*  
*12 Lower Fore Street*  
*Saltash*  
*PL12 6JX*  
*Telephone: 01752 844846*  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

13 March 2024

Dear Councillor

I write to summon you to the **Meeting of the Planning and Licensing Committee** to be held at the Guildhall on **Tuesday 19th March 2024 at 6.30 pm.**

The meeting is open to members of the public and press. Members of the public wishing to speak about a planning application should register either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX, **no later than 12 noon the day before the meeting** where the application will be considered.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk). Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30p.m. at the Saltash Library Hub.

Yours sincerely,

S Burrows  
Town Clerk/RFO

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
R Bickford	J Dent	S Miller
J Brady (Vice-Chairman)	S Gillies	B Samuels (Chairman)
R Bullock	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs	
S Lennox-Boyd	P Samuels	

## Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may speak about a planning application.

Please note: Any member of the public requiring to speak about a planning application should register by email **no later than 12 noon the day before the meeting** where the application will be considered.

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the minutes from the Planning and Licensing Committee held on Tuesday 20th February 2024 as a true and correct record. (Pages 7 - 11)
6. To consider Risk Management reports as may be received.
7. Planning: (Page 12)
  - a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
  - b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.

c. Applications for consideration:

**PA24/00498**

Mr & Mrs K Hodge – **Longlands Farm Longlands Lane Burraton Coombe Saltash PL12 4QQ**

Landscaping of field to form pond area and planting for wild life and planting of new trees.

**Ward: Trematon**

Date received: 20/02/24

Response date: 22/03/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S7O2ZOFGL0V00>

**PA24/00679**

Mr & Mrs Yarde – **5 Townswell Close Trematon Saltash**

Loft conversion and dormer, with raised roof.

**Ward: Trematon**

Date received: 29/02/24

Response date: 21/03/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S7X16PFGJ9000>

**PA24/00744**

Nick Lewis – **Maryfield View Wearde Quay St Stephens Saltash**

Rear extension and replacement of conservatory with garden room.

**Ward: Essa**

Date received: 06/03/24

Response date: 27/03/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S82QTEFGMYO00>

**PA24/00749**

SJP (Cornwall) Ltd – **41 Lower Fore Street Saltash PL12 6JQ**

Listed Building Consent for the replacement of two timber windows and door.

**Ward: Essa**

Date received: 22/02/24

Response date: 22/03/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S82TKVFGN1C00>

**PA24/01124**

C/o Agent Barratt David Wilson (Exeter) Ltd – **Land Pt Os 7081 & 0076 Broadmoor Farm Stoketon Cornwall**

Application for Non-Material Amendment to PA21/01757 for Reserved matters application for Phase 1, which comprises: the construction of 387 dwellings, public open space, landscape planting, pedestrian, cycle and vehicular links, 1 substation and one governor and associated infrastructure. (Details following outline application PA14/02447 dated 13.10.2017) Resubmission of application no. PA19/08297 dated 09/04/20., namely 1) Plot 203 and 204 amend house type to Wincham. 2) Plot 209, 218, 221, 224, 229 and 234 amend house type to Hadley. 3) Plot 210, 212, 217, 219, 220, 231 and 233 amend house type to Ingleby and addition of a single garage. 4) Plot 215, 227, 228 and 232 amend house type to Kirkdale. 5) Plot 205 amend house type to Hadley and one additional parking space. 6) Plot 206 amend house type to Kennett. 7) Plot 207 and 208 amend house type to Kennett and one additional parking space. 8) Plot 222 and 223 amend house type to Kennett and removal of a single garage. 9) Plot 225 and 226 Plot 225 amend house type to Archford. 10) Plot 214 and 230 amend house type to Holden. 11) Plot 211 and 216 amend house type to Kirkdale and addition of a single garage. 12) Plot 213 amend house type to Hadley and relocate parking to adjacent to plot.

**Ward: Trematon**

Date received: 05/03/24

Response date: 21/03/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S8R1U7FGLLA00>

**PA24/01239**

Mr & Mrs M Hannigan – **3 Meadow Close Home Park Road Saltash PL12 6BS**

Single storey rear extension to provide office, dining/family/area with balcony over and erection of home gym/garden store. Weatherboard cladding to the first floor elevations. Extension to parking area.

**Ward: Tamar**

Date received: 26/02/24

Response date: 23/03/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S8WIX5FG1W400>

**PA24/01382**

Mr & Mrs Adrian Reynard – **The Old Mill Antony Passage Saltash PL12 4QT**

Listed building consent for replacement of existing plastic rainwater goods in new cast iron.

**Ward: Trematon**

Date received: 26/02/24

Response date: 23/03/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S95SDBFGG2T00>

**PA24/01433**

Mrs Rachel Colton Zero gravity know no limits ltd – **Tamar Tyres Unit 10 Edgcumbe Trade Park Tamar View Industrial Estate Edgcumbe Road Saltash PL12 6LD**

Change of use from B to E (indoor sports/leisure).

**Ward: Trematon**

Date received: 11/03/24

Response date: 01/04/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S97SLRFGHKJ00>

d. Tree Application:

**PA24/01477**

Mr Barrie Taylor – **Riverways Forder Saltash PL12 4QR**

Works to a Tree within a Conservation Area (TCA) – Stump of an old Ash tree – To remove.

**Ward: Trematon**

Date received: 07/03/24

Response date: 22/03/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S99KHSFGIT500>

8. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
9. To consider any items referred from the main part of the agenda.

10. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
11. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Tuesday 16 April 2024 at 6.30 pm

## SALTASH TOWN COUNCIL

### Minutes of the Meeting of the Planning and Licensing Committee held at the Guildhall on Tuesday 20th February 2024 at 6.30 pm

**PRESENT:** Councillors: R Bickford, J Brady (Vice-Chairman), R Bullock, J Dent, J Foster, S Gillies, S Miller, J Peggs, B Samuels (Chairman), P Samuels and B Stoyel.

**ALSO PRESENT:** R Lumley (Assistant Town Clerk) and F Morris (Planning and General Administrator).

**APOLOGIES:** M Griffiths, S Martin, L Mortimore and D Yates.

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#### **121/23/24 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **122/23/24 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

<b>Councillor</b>	<b>Agenda Item</b>	<b>Pecuniary/Non-Pecuniary</b>	<b>Reason</b>	<b>Left Meeting</b>
<b>Samuels B</b>	PA24/01073	Non-Pecuniary	Friend of applicant	Yes
<b>Samuels P</b>	PA24/01073	Non-Pecuniary	Friend of applicant	Yes

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

#### **123/23/24 QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF MEMBERS OF THE COUNCIL.**

None received.

**124/23/24 TO RECEIVE AND APPROVE THE MINUTES FROM THE PLANNING AND LICENSING COMMITTEE HELD ON TUESDAY 16TH JANUARY 2024 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

It was proposed by Councillor B Samuels, seconded by Councillor Brady and **RESOLVED** that the minutes of the Planning and Licensing Committee held on Tuesday 16<sup>th</sup> January 2024 were confirmed as a true and correct record.

**125/23/24 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

**126/23/24 PLANNING:**

- a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
- b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA23/08665**

Mr Patrick Phelan – **Thornwell Annexe Trematon Saltash PL12 4RU**

Change of use of annexe, to use as a short term holiday let as well as for private/family use.

**Ward: Trematon**

Date received: 16/01/24

Response date: 21/02/24

It was proposed by Councillor Stoyel, seconded by Councillor Bullock and resolved to **RECOMMEND APPROVAL.**



**PA24/00188**

Mr P Underhill – **9 Mote Park Saltash PL12 4JX**

Proposed extension and re-modelling to include external cladding and roof mounted solar panels.

**Ward: Tamar**

Date received: 31/01/24

Response date: 21/02/24

It was proposed by Councillor P Samuels, seconded by Councillor Peggs and resolved to **RECOMMEND APPROVAL** subject to the advisory comments of the Countryside Access Officer being a condition of the Decision Notice.

**PA24/00378**

Bloor Homes Ltd – **Land Pt Os 7081 & 0076 Broadmoor Farm Stoketon Cornwall**

Application to discharge Condition 6 and to amend planning obligations contained within the Section 106 Legal Agreement attached to planning permission PA14/02447 relating to the Slip Road Works.

**Ward: Trematon**

Date received: 24/01/24

Response date: 23/02/24

It was proposed by Councillor Brady, seconded by Councillor Dent and resolved to **RECOMMEND APPROVAL**.

**PA24/00865**

Mr Christopher Lloyd – **3 The Moorings Babis Lane St Stephens Saltash PL12 4FG**

External alterations to install a window and door and associated works.

**Ward: Essa**

Date Received: 09/02/24

Response date: 01/03/24

It was proposed by Councillor Foster, seconded by Councillor Brady and resolved to **RECOMMEND APPROVAL**.

Councillors B Samuels and P Samuels both declared an interest in the next agenda item and left the meeting.

Vice-Chairman, Councillor Brady in the Chair.

**PA24/01073**

Mr Simon Congdon – **Land South of Roodscroft Hatt Cornwall PL12 6PJ**

Non-material amendment to decision PA20/05744 dated 25.09.2020 for changes to the door arrangements on the east and west elevations.

**Ward: Trematon**

Date received: 13/02/24

Response date: 26/02/24

It was proposed by Councillor Miller, seconded by Councillor Stoyel and resolved to **RECOMMEND APPROVAL**.

Councillors B Samuels and P Samuels were invited and returned to the meeting.

The Chairman, Councillor B Samuels in the Chair.

d. Tree Applications

**PA24/00496**

Mr Andrew Wood – **Hunters Moon Castle Hill Forder Saltash PL12 4QW**

Works to trees in a Conservation Area for Magnolia – crown lift to approximately 1.3 metres above ground level. Holly – remove dead branches and reshape crown to compensate.

**Ward: Trematon**

Date received: 22/01/24

Response date: 23/02/24

It was proposed by Councillor Foster, seconded by Councillor Stoyel and resolved to **RECOMMEND APPROVAL**.

**127/23/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**128/23/24 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**129/23/24 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting

**130/23/24 TO CONSIDER URGENT NON-FINANCIAL ITEMS AT THE DISCRETION OF THE CHAIRMAN.**

None.

**131/23/24 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

None.

**DATE OF NEXT MEETING**

Tuesday 19 March 2024 at 6.30 pm

Rising at: 6.50 pm

Signed: \_\_\_\_\_  
Chairman

Dated: \_\_\_\_\_

## **SALTASH TOWN COUNCIL VOLUNTARY TREE WARDENS' REPORT**

### **PA24/01477 - Works to a Tree within a Conservation Area (TCA) - Stump of an old Ashtree - To remove.**

The Tree Wardens have discussed this application for felling a tree within a conservation area, and find no reason to object or to apply for a Tree Preservation Order in this case.

**End of Report**

**Saltash Town Council Voluntary Tree Wardens.**